***St. Mary’s Parish Pastoral Council***

Minutes from Work Session

January 21, 2019

6:33 pm: Vice-President Alan W called the meeting to order.

6:34- **Roll Call-** June Maiers – by sign in.

Present Members: Father Tim, Sue Schmitt, Mitch Holte, Michel Montgomery, Alan Wieskamp, Mark Sovers, Nick Jedlicka, June Maiers

6:35 – **Opening Prayer**- The Vision Statement and 2020 prayer was read.

6:36 – **Motion to approve minutes**- Moved by Montgomery, 2nd by Jedlicka. Unanimous Approval. (8)

6:37 **– General Discussion – Letter to Diocese regarding new parish priest**

* What do we hope to get out of the letter?
	+ To make diocese aware that we as a parish care about the choice made for our next pastor.
	+ One priest has inquired thus far.
	+ We need to continue to pray about the selection of our future pastor.

6:41 – **Employee Handbook**

* Was audited when Fr. Tim arrived.
* Sue Schmitt reviewed the handbook:
	+ On page 6, under benefits, line regarding full-time employment using the word “usually” is not correct. The sentence needs to be declarative to be legally correct.
	+ Sue Schmitt moved to drop the word “usually” from the phrase, changing the statement to “A full-time employee…” Montgomery seconded the motion. Approved unanimously. (8).

**6:44 – Cemetery updates – Alan and Fr. Tim**

* Cemetery committee met last week and have proposals for improvements.
* Fundraising is at $63K – approximately halfway to our goal. This is enough to start work on the arch.
* Have proposal from Monuments by Michel – to build a pedestal that is a columbarium for the Mary statue. Need to et more bids to determine cost.
* LeAnn is working on 5 other bids
* It could be difficult to do addition work if some of the building is done unless a small excavator is used.
* Bob Huber will be managing the bids.
* We are not yet ready to have a columbarium built. Need to determine how much interest there is and if it will be a worthwhile investment.
* General discussion regarding columbarium is that this council was not in favor of having it in the base of the statue, if one is built.

6:53 **– Updates and upcoming events**

* Men’s and Women’s conferences.
	+ Sign ups proceeding
	+ Help to encourage others to attend.
	+ Guest speaker, John Pridmore also doing our parish mission.
* **Finance meeting**
	+ Farm ground was discussed with consideration to allow those currently farming the land to just rent it at the going rate for per acre farm rental.
	+ Notice needs to go out to each commission regarding getting their budgets out. Amy will be contacted to get in touch with each commission.
	+ Adam is beginning to work on the budget.
	+ Next finance meeting is in April
* Time and Talent forms
	+ Amy and Julie will begin working on these in February.
* Security updates:
	+ Cameras have been installed.
	+ Auto timers will be on doors to open and close at appropriate times, so as to reduce the use of keys.
	+ Need to talk to Amy if need a key for entry after hours.
* Roof will not be completed until spring.
* ADA – We have reached our goal, but look forward to surpassing as those funds come back to the parish.
* KC’s Traveling crucifixes – Per Mike Montgomery.
	+ These will be made more available to all parish members to be used in difficult times.
	+ Guidelines are being established and information will be given to Amy to put inn bulletin.
* March 2 – dinner for parish to thank parishioners for their ministry and involvement.
	+ RSVPs will be sent out
	+ Dinner will be after mass
	+ Staff will serve
	+ KC’s will likely help.
* Vision 20/20
	+ Diocese is organizing.
	+ We will be sending 8 representatives on June 5-8 to St. Ambrose to dialogue with others.
	+ Group includes Fr. Tim, Deacons, youth, and others from the parish.
* Parish Council contacts
* List has been updated by Mark Sovers
* Adam - make certain Nick Jedlicka and Kevin Hayes emails are added to email list for meetings.
* We need to discuss commission roles with leaders and members
* How can we energize commissions?
* Adam will need to clarify to commission leaders that they should attend business meetings at least if possible.
* Liaisons need to reach out to commission leaders to make certain to invite them.
* Request commission heads to bring to the business meeting or email if they are unavailable a list of goals, responsibilities, events, and activities from their commission/committee.
* Liaisons also should thank commission heads.

7:47 – **Next Meeting:** Monday February 18, 2019 at 6:30 PM

7:48 – **Closing Prayer**

7:50- **Adjourn**