***St. Mary’s Parish Pastoral Council***

Minutes from Business Meeting

October 15, 2018

6:35 pm: President Adam Haluska called the meeting to order.

6:35- **Roll Call-** June Maiers – by sign in.

Present Members: Adam Haluska, Jeff Geiskamper, Nick Jedlicka, Alan Wieskamp, Michel Montgomery, Father Tim, Nancy Upmeyer, Pat Zimmerman, Marianne, Harney, Brandon Nitcher, June Maiers

6:36 – **Opening Prayer**- The Vision Statement and 2020 prayer was read.

6:38 – **Motion to approve minutes**- Moved by Montgomery, 2nd by Jedlicka. Unanimous Approval. (7)

6:40 – **Lightning round** - **Commission reports:**

* Helping Hands Helping Hands- Marianne Harney & Pat Zimmerman:
  + Scholarship deadline passed, 2 applicants received for 2 scholarships
  + 50th anniversary mass recap – went very well
  + Confirmation reception provided by HH will be on 10/24
  + 12/02 is date of cookie walk and Santa breakfast
  + 2 new Coffee makers received and already being used.
  + Next meeting 11/19
* Parish Nurse – Nancy Upmeyer:
  + Mental Health ministry:
    - next event will be on parents & grandparents to identify mental health issues with kids.
    - 3rd session – 11/14 - at the Solon Community Center for youth and will involve school counselors
  + Flu shot clinic was well attended. Should consider 2 dates in the future. Mary Knight from the VNA did the shots
  + Medicare informational sessions led by Kyle Mahoney were at same time as clinic. Helped with education about getting signed up for Medicare. Kyle will come to St. Mary to talk about Medicate on Sunday 10/28 after 10:30 mass.
* Fr. Tim
  + We will be hosting ecumenical service here on 11/18. Soup dinner at 5 pm with service at 6 pm. Fr. Tim would like Helping Hands to help with setup and planning.
* Liturgy Commission – June Maiers:
  + Anniversary mass went well – lovely day and well attended
  + Confirmation mass will be on 10/24
  + Fr. Tim gone from 11/5/2018 - 11/17/2018, Deacons gone from 11/12 to 11/16. Will be canceling all services for 11/12-16.
  + 11/01 – All Saints’ Day – Mass at 7 AM and 6:30 PM
  + 11/02 – All Souls’ Day – evening prayer service and reception at 7pm
  + 11/11 – Veteran’s day – will have blessing & gift for military & vets, and donuts by KC’s.
  + 12/02 - First Sunday of Advent
  + 12/08 (Fri) – Immaculate Conception – Holy Day of Obligation- Mass at 7 AM and 6:30 PM. Will need ministry volunteers for the 6:30 PM mass.
  + 12/01 - Live Nativity – at bandstand, all day, will need volunteers for Nativity
  + October – month of Holy Rosary – KC’s/Dennis have sigh up genius for rosary before masses during the month.
  + Little lambs’ nursery closed – would like to find young family or families to lead
  + Will work on ministry recruitment after 01/01.
  + Need to work more with hospitality at church
  + Discussed having team leaders for ministries to try to enliven those serving.
  + Old chalices still have to be refurbished.
* Knights of Columbus – Alan Wieskamp
  + Breakfast with Santa on 12/01
  + Safe Trick or Treat after 6:30 mass on 12/01.
  + Per Brandon Nitcher: Will have saint-related treats in the gathering space. Kids will not need to dress up, but can dress as saints if they want. Brandon is working with JoEllen and Lindsey on this event.

7:02 **– General Discussion – What we want in a parish priest**

* Adam will draft a letter and send to Sue and June for comments and updates, stating our needs as a parish and the qualities we would like our pastor to have. And to state that we are happy to let the Holy Spirit decide. Letter will be sent to Diocesan HR and to the bishop.
* Characteristics desired include:
  + Prayerful man
  + Patriotic – interested in well-being of our country
  + Someone who will keep up with the growth, and get involved with all the good things going on at St. Mary
  + Able to relate to the energy of our young families yet still be involved and respectful with the elderly. Able to deal with the multi-generational needs of our paris
  + Able to understand the culture of a small town and the good traditions in our church
  + Forward looking, innovative, and able to plan for future needs of a growing parish
  + Approachable and easy to engage in conversation – and one is a good listener
  + Willing to get out into the community as a representative of our church
  + Note that we have approximately 730 families and are growing by about 15 families per year.
  + Note: most parishes do not write letters, but it’s still a good idea.

7:10 **– General Discussion – Fr. Tim**

* Deanery meeting was here on 10/11. Items of discussion included:
  + As of July 1, 2019 – 2 seminarians will be ordained and 1 priest is returning from sabbatical. 3 priests are retiring.
  + As of July 1, 2020 – 6 priests are retiring and only 1 is being ordained.
  + Each of 6 deaneries asked: “How would each deanery look with one less priest?”
  + Our deanery’s response: “Our deanery cannot afford to lose any more priests”
  + Bishop is looking into priests from Africa and India. Diocese would assign them as needed.
* 20/20 Vision
  + “Speak Out” session wil be held n Sunday 10/28/2018 at 6:00 pm. In the parish hall.
  + Fr. Tim would like as many there as possible, especially parish leadership
  + Tom Tallman is our rep from the diocese and will be there to lead the discussion.
  + Meeting will last 60 to 90 minutes and discussion will be regarding Our parish vision of the diocese.
  + Our parish the only one doing a deep dive in the “Joy of the Gospel”.
* New roof
  + Finance council and maintenance committee met to discuss
  + Still on schedule, but contractor behind due to rain. If not done by 12/01, will put off until spring.

7:25 **– General Discussion - security**

* Security Cameras:
  + Will be 3 – one installed at each main level entrance and at the downstairs entry.
  + Should be installed within the next month
  + Will have a separate server where data is recorded and uploaded and kept for a period to be determined.
* Safety Procedures
  + Individuals should lock doors if in building alone and be careful when leaving alone
  + Should not use lower entrance when weather is bad.
  + If at church alone, park under the canopy so you have a short distance to church door and be aware of anyone that is around.
* Security Policy
  + Need policy for when individuals come/call to ask for help.
    - What and how much to give
    - Be aware of potential scams and people “using the system”. Maybe contact other churches
    - Require folks to come during the week during church business hours
  + Written policy should be created.
    - Start with Diocesan security policy and build on it.
    - Should be in parish handbook
    - Michel volunteered to review diocesan policy and send out information and suggestions.
* Keys
  + Working on list of all who have keys to church
  + Working on getting Fobs for the church that record when individuals come and go.

7:36 – **Next Meeting:** Monday November 19, 2018 @ 6:30pm

7:37 – **Closing Prayer**

7:39- **Adjourn**